



2018 / 2019

Vermont Victim Assistance Academy

LEVELS of PROGRAM COMPLETION

Every participant of the Vermont Victim Assistance Academy will receive either a Certificate of Participation, a Certificate of Completion or a Certificate of Full Completion after the close of the final session depending on the number of course days, assignments and make-up work completed. Only participants meeting Level Three Course Completion requirements are eligible to receive additional credits or credentials.

Level One – Certificate of Course Participation

Eligible for no credits or credentials

- Attendance at a minimum of **6** days out of **8** total program days
- Completion of a minimum of **3** out-of-class assignments
- Completion of the Learning Needs Assessment and Session Evaluations surveys
- Completion of a Transfer of Learning Action Plan & Pre/Post Reflection Survey (Session IV)

Level Two – Certificate of Completion

Eligible for no credits or credentials

- Attendance at all **8** days of the program, **or completion of makeup assignments for up to TWO missed days**
- Completion of all assignments
- Completion of the Learning Needs Assessment and Session Evaluation surveys
- Completion of a Transfer of Learning Action Plan & Pre/Post Reflection Survey (Session IV)

Level Three – Certificate of Full Completion

Eligible for Vermont State College Credits, Continuing Education Units, and/or National Advocacy Credits

- Attendance at all **8** days of the program, **or completion of makeup assignments for up to ONE missed days**
- Completion of all assignments
- Completion of the Learning Needs Assessment and Session Evaluation surveys
- Completion of a Transfer of Learning Action Plan & Pre/Post Reflection Survey (Session IV)
- Contacted and/or completed any required paperwork for the awarding agency (see page 2)

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EDUCATION CREDITS AND CREDENTIALS

Not everyone enrolled in the VVAA 2018-2019 Cohort is eligible for the additional credits listed below. **Those meeting the requirements of a *Level Three Course Completion*** (see page 1) **are eligible to receive credit from any or all the following awarding entities:**

National Association of Social Workers, Vermont Chapter

- **WHAT:** 48 Continuing Education Units (CEUs)
- **HOW:** Be sure to enter your name and last four of your SS# on the CEU sign-up sheet, or in the Session IV Needs Assessment. Upon graduation from the program, you will receive a CEU certificate that includes the NASW ID# for this course.

CONTACT: For more information, contact 802.223.1713 email naswvt@naswvt.org; or visit <https://naswvt.wordpress.com/>

National Organization for Victim Assistance, National Advocate Credentialing Program

- **WHAT:** At minimum, completion of the VVAA means you are eligible for the NACP *Provisional Credential*. You may be eligible for the Basic, Intermediate or Advanced Credential based upon your field experience.
- **HOW:** This course is listed on the NOVA's website as a pre-approved, NACP basic advocate training course. Find the list <https://www.thenacp.org/>
- **CONTACT:** For more information go to: <http://www.trynova.org/help-crime-victim/nacp/>

Vermont State Colleges, Office of External Programs

- **WHAT:** 3-6 College Credits. You may receive 3 credits for completing the VVAA Course. If you are also a currently practicing professional or volunteer in the victim services field, you may also be eligible for 3 additional course credits towards a practicum.
- **HOW:** The VVAA is accredited through the VT State Colleges Office of External Programs, meaning you could receive college credit for this course and relevant work or community experiences. To be eligible, you must have completed all required participation and course assignments. Participants requesting college credit are NOT eligible to receive a course fee waiver, either in part or in full; and there is an additional administrative fee of \$100 per college credit. ***You are responsible for connecting with the institution of higher education and making the arrangements for credit transfer.***
- **CONTACT:** For more information, contact Andrea Van Liew at (802) 241-1250 x 113 or email andrea.vanliew@ccvs.vermont.gov

If you are unsure whether you would like credit through any of the above entities, please contact these organizations directly for more information about their programs and the credits they offer. For additional questions about applying for or receiving credits, please contact the awarding organization directly.