

Training of Trainers 2013:

Taking Your Training to the Next Level by Enhancing a Participant Focus and Demystifying Technology

Location:

Gifford Medical
Center
44 South Main Street
Randolph, VT 05060

February 4th,
2013

8:30 am -4:30 pm
(registration opens at
8:30)

Welcome!

We are delighted that you can join us for the Training of Trainers: *Taking Your Training to the Next Level by Enhancing a Participant Focus and Demystifying Technology*. In the following packet you will find logistical information, venue directions and an agenda for the day.

- ☑ **Dietary Restrictions/Severe Allergies:** Please make sure to email with any dietary restrictions if you did not report them on the registration form, so that we may accommodate all needs for breakfast. **We will be providing breakfast, coffee, tea and snacks, but lunch is not provided.**
- ☑ **Reminder:** Please bring your own lunch or money for lunch in the Gifford cafeteria as they ***do not accept*** credit/debit cards.
- ☑ **Parking:** There is available parking behind the conference center building (directions below). This parking is free and a pass is not required.

Participant Request:

As we prepare for next week's training we ask that each participant come prepared with an upcoming event or training that you can use as an example throughout the day.

Directions:

Gifford Medical Center

- ✓ Take exit 4 (Randolph exit) off I-89 (N or S)
- ✓ Then take Route 66 West to 12 South (about 3-4 miles)
- ✓ 12 South brings you into Randolph village on Main Street.
- ✓ Stay on Main Street straight through the village and on up the hill.
- ✓ At the top of the hill on the left you will see a sign "Gifford Medical Center," where you turn left.
- ✓ Please turn into the parking lot on the right for the conference building. On the side is a separate entrance with stairs leading down, a little awning and a sign that says "Conference Center."

Please let us know if you have any concerns or questions: Ana Cimino
ana@vtnetwork.org or Mandy Park mandy.park@ccvs.state.vt.us

Agenda

- 8:30-9:00 am** Registration and Breakfast
- 9:00-9:15 am** Activate prior training experience
- 9:15-9:30 am** Review, modify and connect with achievable learning objectives
- 9:30-10:00 am** Build on our experience with the 6 Core Principles of Adult Learning as a foundation to balancing methodologies, incorporating technologies, maintaining energy of our participants, appealing to their diverse learning styles, and incorporating a LNRA
- 10:00-10:30 am** Dialogue Education™: The LEARNING-CENTERED approach to training design and facilitation
- 10:30-10:40 am** BREAK
- 10:40-11:55 am** Learning Needs and Resource Assessment
- 11:55-12:15 pm** Revisit and reinforce the importance of 6 Core Learning Principles
- 12:15-1:15 pm** LUNCH
- 1:15-2:15 pm** “8” Steps of Design framework
- 2:15-2:45 pm** Matching training methodologies with diverse learning styles
- 2:45-3:00 pm** BREAK
- 3:00-4:00 pm** *How* to design the “HOW”
- 4:00-4:30 pm** Synthesize the day and answer questions