



2022- 2023 VERMONT VIRTUAL VICTIM ASSISTANCE ACADEMY

PARTICIPANT AGREEMENT

In addition to your application to the Vermont Virtual Victim Assistance Academy, participants are invited to agree to the following *Participant Agreement*. This document outlines what the expectations from participants are during their learning experience. Please read carefully!

Staff from the Vermont Center for Crime Victim Services, VVVA Subject Matter Experts(SMEs) and any support staff agree to provide the following:

- A high-quality learning event that will contribute to your knowledge, skills and awareness about the rights and experiences of victims and survivors of crime in Vermont.
- A comfortable and accessible learning environment.
- Adherence to the agenda and time frames.
- Respectful communication.
- Responsiveness to diverse learning needs and styles.
- Provision of reasonable accommodations as requested.
- Opportunities to network and collaborate with participants and presenters from a variety of disciplines supporting services to victims and survivors.
- Time and space for participants to give regular feedback.
- Technological and educational support as needed.
- Various opportunities to apply and evaluate your own learning.

Participants will agree to the following:

- Attendance to all Sessions
We understand that there may be some unexpected circumstance that might require that a participant be drawn away from the training, and we will work with the participant by offering access to recordings and make-up options. If a participant misses a significant amount of course time and content, this will impact the potential to receive a certificate of completion.

- Responsibility for technology and connectivity as needed – each participant will agree to having tested both their computer, internet, and access to any virtual platforms in advance of Session I.
- Responsibility for one's own learning
 - This may include but is not limited to identifying learning style preferences, engaging in discussions, synthesizing new and prior knowledge, asking clarifying questions and taking the time needed to process the material and complete the assignments.
- Use of respectful communication with VVVA staff, SMEs, support staff and other participants, especially when there is a disagreement or a difference of opinion, perspective, or experience.
- Solicitation of support from your direct supervisor, professor, or community ally for your participation in the VVVA.
 - Ideally, this learning event includes an opportunity for you to take back ideas and practices that support your organization or community in becoming more victim centered in its practices and policies.
- Active networking with SMEs and other participants to seek out collaborative relationships, information about services and points of connection within victim services.
- **Completion of a Learning Needs Assessment and Evaluation surveys.**
 - Each of these information-gathering techniques assist the VVVA in creating and maintaining a strong and effective learning opportunity.

As a participant in the 2022-2023 Vermont Virtual Victim Assistance Academy, I understand and agree to the roles and commitments outlined above in this *participant agreement*.

Please print, sign, scan and return the Participant Agreement to Samantha.talbot@ccvs.vermont.gov with your application.

Participant Signature

Date

Printed Name: _____



CENTER FOR CRIME VICTIM SERVICES

58 South Main Street, Suite 1

Waterbury, VT 05676-1599

802.241.1250

800.750.1213 (VT only)