

**Center for Crime Victim Services  
Board Meeting Minutes  
September 13, 2021**

**Board Members Present:** Bob Paolini, Richard Katzman, Margaret Joyal, Susan Ide.

**Staff Members Present:** Carol Brochu, Carol Morgan, Christine Morrison, Jodie Bacon, Abby Gladstone-Strobel, Michelle Pelletier, Melinda Meyer, Julie Frailey.

The meeting was called to order at 1:37 PM with Margaret Joyal and Susan Ide attending via Zoom.

#### **REVIEW MINUTES OF LAST MEETING**

The Board reviewed the meeting minutes of August 9, 2021, and unanimously approved them as presented.

#### **COMPENSATION CLAIMS REPORT**

Christine Morrison presented the Compensation reports for August 2021. The number of claims received this August for both regular and sexual assault (SA) had increased compared to August 2020. This August, expenses related to Domestic Violence were highest, as typical, followed by expenses related to Homicide. The Compensation Report was accepted as presented.

#### **RESTITUTION UNIT REPORT**

Michelle Pelletier reported on the Restitution Unit (RU) for August 2021. Statewide, a total of 25 restitution judgement orders (RJOs) were received this August. The greatest number of RJOs were received from Washington County, followed by Chittenden and Windham counties. Collections by the case managers brought in almost \$40K and tax offsets generated almost \$9K this August. Michelle advised that the RU was working with an offender whose pending house-sale would result in a large settlement and help reduce the collections shortfall of the past two months. The Restitution Report was accepted as presented.

#### **FINANCIAL REPORT**

Carol Brochu presented the Financial Report for August 2021, the second month of state fiscal year 2022 (FY22). Reviewing CCVS's special funds balances, revenues continued to be down for each fund, although the DV/SV fund had a small uptick in marriage license fees. CCVS was saving money with some vacant positions and Carol felt that FY22 finances should be okay, but budgeting for the next fiscal year (FY23) presented a challenge and legislative assistance would be critical for FY23. The Financial Report was accepted as presented.

#### **EXECUTIVE SESSION**

Motion was made by Margaret Joyal, seconded by Richard Katzman, and the Board voted unanimously at 2:10 PM to go into Executive Session with HR Generalist Julie Frailey, to discuss the candidates interviewed for the vacant CCVS position of Executive Director.

**EXECUTIVE SESSION CONCLUDED AT 2:45 PM.**

Bob Paolini motioned, Richard Katzman seconded, and the Board voted unanimously to offer the position of Executive Director to Jennifer Poehlmann.

**MEETING ADJOURNED:** Motion was made, seconded, and voted unanimously to adjourn.  
Adjourned at 2:50 PM.

**Next VCCVS Board Meeting Date:**

**Monday,  
Oct. 11, 2021  
1:30 PM**

**In the conference room  
At 60 South Main Street, Waterbury.**