

**Center for Crime Victim Services  
Special Board Meeting Minutes  
September 30, 2019**

**Board Members Present:** Bob Paolini, Margaret Joyal, Jerry O’Neill in person; Susan Ide and Richard Katzman, by phone. **Also Present:** Kristina R. Brines, of Paul Frank & Collins, PC.  
**Staff Members Present:** Chris Fenno, Elaine Boyce, Michelle Pelletier, Melinda Meyer.

The meeting was called to order at 1:31 PM.

**DISCUSSION OF EMPLOYEE GRIEVANCE**

After discussion, Jerry O’Neill motioned that the Board should ratify its consideration of the hearing and decision made regarding the employee grievance presented on August 19, 2019. Bob Paolini seconded the motion. The Board voted unanimously to approve the motion that their previous decision shall stand.

Jerry O’Neill motioned that the Board shall offer the party who filed an employee grievance on August 19, 2019, another opportunity to present to the Board if they wish. Margaret Joyal seconded the motion. The Board voted unanimously to approve the motion.

**DISCUSSION OF OPEN MEETINGS LAW**

The Board discussed the basic requirements for Open Meeting law. Jerry O’Neill led a discussion of the requirements of Vermont’s open meetings law and how the Board will ensure compliance with the requirements of the law going forward. All members participated in the discussion, as did Kristina Brines, counsel to the Board.

Jerry O’Neill motioned to adjourn. Margaret Joyal seconded the motion. The Board voted unanimously to adjourn.

**MEETING ADJOURNED:** 2:39 PM

**Next VCCVS Board Meeting Date:  
Monday, Oct. 21, 2019  
1:30 PM**

**Conference room at  
60 South Main St.  
Waterbury, VT**